



Coordinator, Title I-A Student Achievement and School Accountability

Non-Classified Classification

Open for Recruitment: May 15, 2008 - Open until further notice

Announcement # NONCLS014890

Salary Range: \$25.00-\$27.00 per hr (\$52,000-\$56,160 yearly) [-Plus Competitive Benefits!](#)

Location(s): Boise

SPECIAL NOTIFICATION: This position is exempt from classified state service and the rules of the Division of Human Resources and the Idaho Personnel Commission.

GENERAL INFORMATION:

The Idaho State Department of Education (SDE) invites outstanding candidates to apply for the position of Coordinator, Title I-A Student Achievement and School Accountability. There are currently two Coordinator positions available. These are full time positions serving under appointment of the State Superintendent of Public Instruction. Each Coordinator will provide leadership in improving educational opportunities for Idaho's at-risk students through technical assistance and onsite monitoring. Additionally, the two positions will share responsibility for support and monitoring of Neglected and Delinquent Programs – Title I-D, Homeless Programs – Title X, and Evenstart Programs – Title I-B, subpart 3.

SPECIFIC RESPONSIBILITIES:

- Coordination of Basic Title I-A Programs:
 - Targeted Assistance: Provide guidance and oversight of the Targeted Assistance programs in schools.
 - Schoolwide Program: Provide guidance and oversight of the Schoolwide programs in schools. Provide technical assistance to schools entering the Schoolwide Planning Process. Work with a Schoolwide Solutions Team to continue to extend the capacity of the SDE in providing technical assistance to schools
- Complete Title I-A Federal reporting.
- Supplemental Education Services (SES): Coordinate the application, review, implementation and evaluation of the SES services throughout the State of Idaho. Responsibilities include collecting provider applications, leading the review team to approve the applications and assisting in the implementation of SES programs in the school districts.

GENERAL RESPONSIBILITIES:

- Research, interpret and disseminate policies and program materials that heighten the awareness of best practices and effective instructional programs.
- Provide inservice education to practicing educators and parents concerning Title I NCLB (No Child Left Behind) program development.
- Represent the Department in a professional capacity on selective committees.
- Provide technical assistance to local educators in solving a variety of educational and administrative problems relating to education for the disadvantaged (Title I NCLB).
- Work with SDE staff as a collegial team member.
- Provide leadership, training, and assistance for school support team network and school improvement efforts statewide.
- Collaborate and participate in the agency's cross-team purposes.

QUALIFICATIONS:

- Masters Degree or equivalent from an accredited college or university. Consideration will be given for advanced degrees.
- Five years of classroom experience K-12 is required.
- Administrative experience is desirable.
- Reliable personal transportation is required to carry out applicable assignments within the State of Idaho. Mileage reimbursement is based on current State guidelines.

APPLICATION PROCEDURE:

Please submit a letter of interest, the professional staff employment application (see link below), your resume'/CV, and three letters of recommendation or the names and contact information of three professional references to:

State Department of Education
Sue Nesbella, Human Resources
650 W. State Street
P.O. Box 83720
Boise, ID 83720-0027
Phone: (208) 332-6873
E-Mail: SMNesbella@sde.idaho.gov

Your letter of interest and/or resume should specifically address how your education and work experience meet the responsibilities, qualifications, and required skills of the position. The professional staff employment application and veteran's preference information can be found at:

<http://www.sde.idaho.gov/JobOpenings/default.asp>

Application materials may be dropped off, mailed, faxed or submitted electronically. By electronic submission, applicants certify that the information they are providing is true and correct even without an actual signature.

Interested candidates should submit a complete application packet as soon as possible.

Application review and screening will **begin May 27, 2008** and continue until both positions have been filled. Interviews dates have not been established at this time. This announcement will be closed without notice once these appointments have been made.

**Thank you for your interest in employment with the
State Department of Education!**